



Street Lighting Policy

Adopted May 2026

1. Purpose

This policy sets out how Halton Parish Council manages its street lighting assets to ensure they are safe, properly maintained, and compliant with legal, insurance, and governance requirements.

2. Scope

This policy applies to all street lighting assets owned and maintained by Halton Parish Council.

3. Legal Responsibilities

The Council recognises its duties under:

- Health and Safety at Work etc. Act 1974
- Electricity at Work Regulations 1989

The Council will take all reasonable steps to ensure that its street lighting assets are maintained so as to prevent danger to the public.

4. Asset Register

The Council will maintain and regularly review a complete register of all street lighting assets, including:

- Location
- Column or asset reference number
- Asset type and specification

5. Inspection and Testing Regime

5.1 Structural and Safety Inspections

- All street lighting assets will be subject to routine structural and visual safety inspections
- Inspections will take place at intervals not exceeding **two years**
- Inspections will assess:
 - Structural condition and stability
 - Corrosion or damage
 - Access doors, hinges, and fixings
 - Visible electrical safety issues

5.2 Electrical Testing

- Electrical testing will be undertaken at intervals not exceeding **five to six years**
- Testing will confirm:
 - Electrical integrity
 - Earthing and safety compliance

5.3 Additional Inspections

- Additional inspections may be undertaken:
 - Following incidents (e.g. collision, storm damage)
 - Where defects are reported
 - Where assets are identified as higher risk

6. Fault Reporting and Repairs

6.1 Identification of Faults

Faults may be identified through:

- Routine inspections
- Reports from members of the public
- Reports from councillors or staff

6.2 Response Standards

The Council will ensure that its contractor meets the following response times:

- **Emergency faults (e.g. exposed wiring, structurally unsafe column):**
 - Made safe within **24 hours**
- **Routine faults (e.g. lamp failure, minor defects):**

- Repaired within **10 working days**

7. Maintenance and Contractor Management

The Council will appoint a competent contractor to:

- Undertake inspections and testing
- Carry out repairs and maintenance
- Provide inspection reports and certification
- Operate within agreed service levels

The Council retains overall responsibility for ensuring that services are delivered in accordance with this policy.

8. Record Keeping

The Council will maintain appropriate records, including:

- Inspection reports
- Electrical testing certificates
- Fault and repair logs

Records will be:

- Retained in accordance with Council policies
- Made available for audit and insurance purposes

9. Risk Management and Insurance

In line with insurer expectations, including Clear Councils Insurance, the Council will:

- Operate a proactive inspection regime
- Act promptly on identified defects
- Maintain clear and accurate records

10. Financial Planning

The Council will make appropriate provision within its annual budget for:

- Routine maintenance
- Inspection and testing programmes
- Repairs and replacement of assets

11. Review

This policy will be reviewed every **three years**, or sooner if:

- There are changes to legislation
- There are changes to service delivery arrangements
- A significant incident occurs

Parish council will consult with parishioners – street light styles, eco and timing patterns.

12. Adoption

RESOLVED:

That Halton Parish Council adopts the Street Lighting Policy as set out above.

Adopted: May 2026

Review Date: May 2027